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Prepared for Citywide Security Internal Test

APPROVED

Scheduled security rounds, exceptions and key shift activity.

SHIFT SNAPSHOT

ROUNDS 4/4	EXCEPTIONS 1	MISSED/EXCUSED 0	EVIDENCE 0
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REPORT SUMMARY

REPORT NUMBER CSUK-TEST-20260815-001	DATE 15 August 2026
SHIFT 06:40 to 08:40	SECURITY OFFICER Test Security Officer
SITE Test Construction Assignment, London, UK	SUPERVISOR Citywide Operations Test Admin

SECURITY ROUND SUMMARY

ROUNDS All four scheduled security rounds were completed. One minor access-control exception was identified at a side pedestrian gate and corrected immediately. No unauthorised access or further security issues were observed.
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KEY CLIENT NOTES / ACTIONS

CLIENT NOTES Site was secure at handover. No client follow-up is required from this test report.

ROUND	STATUS	WHAT HAPPENED	ACTION / NOTIFIED
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07:15 - 07:45	Exception	Side pedestrian gate found not fully latched during the scheduled round.	Gate secured immediately and rechecked. No unauthorised entry observed. Notified: Citywide Operations Test Admin
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KEY SHIFT ACTIVITY

#	TIME	ACTIVITY / OBSERVATION	EVIDENCE
1	06:42	Shift commenced following successful assignment and location verification.	No photo attached
2	07:05	Authorised contractor arrival checked against the site list and admitted.	No photo attached
3	08:36	Final site check completed and DAR submitted for Citywide Operations review.	No photo attached

VISITORS / DELIVERIES

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Time: 07:05 | One authorised early contractor arrival checked against the site list and admitted.

VERIFICATION AND REVIEW

SITE LOCATION Verified at shift reporting	DISTANCE FROM ASSIGNMENT 14 m
SUPERVISOR Citywide Operations Test Admin	APPROVED AT 2026-08-15 08:42:00